

**OFFICE OF THE ADVOCATE GENERAL: ODISHA: CUTTACK.**

Office Order No.: \_\_\_\_\_/2021  
Dated Cuttack the \_\_\_\_\_ February, 2021

Applications are invited from suitable candidates for engagement of 44 (forty four) [**UR-23 (M-15 & W-8), SEBC-4(M-3 & W-1), SC-7(M-5 & W-2) & ST-10(M-7 & W-3)**] Junior Stenographers on contractual basis with consolidated monthly remuneration at the rates prescribed in the annexure appended to Odisha Group - C and Group - D Posts (Contractual Appointment) Amendment Rules, 2017, as applicable to their number of completed years of service subject to satisfactory performance. Their remuneration shall be enhanced as per slabs prescribed under the Annexure appended to these Rules on completion of each year of service. The appointees shall not be entitled to any service benefits as admissible to regular State Government servants and the appointments shall be made in terms of Group-C and Group-D post (Contractual Appointment) Rules, 2013 as per G.A. Department Notification No.GAD-SC-Rules-0009-2013.32010/Gen, dtd.12.11.2013 read with Odisha Group-C and Group-D Posts (Contractual Appointment) Amendment Rules, 2017.

The vacancy position shown may be increased if any vacancy is caused during the process of Selection.

The qualification and other eligibility for the aforesaid Contractual appointment are as follows:

- 1) The candidates should be a Graduate in any discipline.
- 2) Age Limit: 21 - 32 years of age (as on 1.1.2021). (Upper age limit is relaxable in respect of candidates belonging to reserved categories and women candidates, as per Rules.
- 3) The candidate should have speed of 80 words per minute in Stenography and 40 words per minute in type writing.
- 4) The candidates shall have 'A' Level of DOEACC or PGDCA with knowledge in software in respect of MS Windows, MS Office, Internet and web based applications.
- 5) The selection will be made purely on the basis of merit i.e. by holding written and skill test followed by viva-voce.

The candidates are instructed to attach self attested copies of educational certificates, Photographs (two Passport size) and caste certificate along with their application Form.

The candidates who have already applied pursuant to earlier Advertisement dated 04/06/2018 need not apply again.

The last date of submission of application in the Office of the Advocate General is 08.03.2021, 4.00 PM and applications received thereafter or incomplete applications shall not be entertained.

The place, date and time of interview shall be intimated to the candidates by this Office in due course.

No TA/DA shall be payable for attending interview/test.

  
**ADVOCATE GENERAL: ODISHA**

Memo No.: \_\_\_\_\_/Dt.: /02/2021

Copy to Notice Board, Office of the Advocate General, Odisha/ School and Mass Education Cell, Cuttack for general information.

**ADVOCATE GENERAL: ODISHA**

Memo No.: 1896 /Dt.: 19/02/2021

Copy to the Computer Programmer office of the Advocate General for information, he is directed to upload the aforesaid notice in the official website of the Advocate General, Odisha for wider circulation.

**ADVOCATE GENERAL: ODISHA**